



Louisiana

Office of the Governor  
State Board of Examiners  
of Interior Designers

## BOARD MEETING MINUTES

Date: **June 24, 2021**

Time: **12:00 pm**

Place: Bluebonnet Branch Library- 9200 Bluebonnet Blvd, Baton Rouge 70810

I. CALL TO ORDER AND ROLL CALL

Present: D. Steinmetz- Chairman, T. Ritchie- Vice-Chairman, M. Johnston- Secretary, H. Meibaum- Treasurer, M. Verdigets, E. Walther, K. Hazel  
Others present - Anna Dow and Sandy Edmonds  
Quorum present

II. PUBLIC COMMENT on today's agenda items (3 minutes per person)

III. OLD BUSINESS

- a. Chairman's Report- D. Steinmetz
- b. Administrative report- S. Edmonds
- c. Legal/Disciplinary Report- A. Dow

This may be handled in executive session Pursuant to LA RS 42:17 A (1), LA RS 42:17 A (4), and/or LA RS 42:17 A (10)

IV. Approval of minutes from April 15, 2021

**MOTION AND SECOND to approve minutes from April 15, 2021: M. Verdigets, T. Ritchie. MOTION PASSED UNANIMOUSLY.**

V. NEW BUSINESS

- a. Approval of current financials

**MOTION AND SECOND to approve financials: E. Walther, M. Johnston. MOTION PASSED UNANIMOUSLY.**

- b. Executive Director salary increase

**MOTION AND SECOND to enter executive session pursuant to LA RS 42:17 A (1): M. Johnston, H. Meibaum.**

**ROLL CALL VOTE: E. Walther- yes, M. Johnson- yes, K. Hazel- yes, M. Verdigets- yes, T. Ritchie- yes, H. Meibaum- yes, D. Steinmetz- yes.**

**MOTION PASSED UNANIMOUSLY.**

**MOTION AND SECOND to increase Executive Director salary by \$2000: M. Johnston, H. Meibaum.**

**MOTION PASSED UNANIMOUSLY.**

**MOTION AND SECOND to exit executive session.**

**ROLL CALL VOTE: E. Walther- yes, M. Johnson- yes, K. Hazel- yes, M. Verdigets- yes, T. Ritchie- yes, H. Meibaum- yes, D. Steinmetz- yes.**

**MOTION PASSED UNANIMOUSLY.**

c. Approval of proposed FYE 2022 budget

**MOTION AND SECOND to approve proposed FYE 2022 budget: H. Meibaum, T. Ritchie. MOTION PASSED UNANIMOUSLY**

d. Approval of applications for Registered Interior Designer:

1. Giulia Irwin
2. Brittany Barnes
3. Emily Svendson
4. Renee Aldridge
5. Monique Herman

**MOTION AND SECOND to approve Giulia Irwin, Brittany Barnes, Emily Svendson, Renee Aldridge, and Monique Herman as a LA Registered Interior Designers: T. Ritchie, M. Verdigets. MOTION PASSED UNANIMOUSLY.**

e. Fall CEU

f. Survey results from May 2021

g. Economic Impact Survey

h. Officer Elections for FYE 2022  
Chairman, Vice-Chairman, Secretary, Treasurer

**MOTION AND SECOND to elect D. Steinmetz- Chairman, T. Ritchie- Vice-Chairman, M. Johnston- Secretary, and H. Meibaum as Treasurer: K. Hazel, M. Verdigets. MOTION PASSED UNANIMOUSLY.**

i. Discuss regulations relative to reinstatement

VI. NEXT MEETING DATE – August 12, 2021

VII. ADJOURN

**MOTION to adjourn: M. Verdigets. MOTION PASSED UNANIMOUSLY.**

Submitted by: Sandy Edmonds, Executive Director